

Shambhala School

Pre Primary Admissions Procedure 2010/2011

Before applying, please feel free to contact us for further information, information session and open house dates, a tour of the school, or a meeting with the Director.

1. Please contact the school for a prospectus, which includes application and recommendation forms.
2. Complete the Application for Admission and submit with a \$50 non-refundable application fee. A Recommendation Form should be filled out by a daycare or child care provider if possible. You may use our form or an assessment from the daycare if they have a standard form.
3. Following the review of the applicant, notification of acceptance will be mailed.

SCHEDULE OF FEES

1. Application Fee-A non-refundable \$50 application fee is required with each new application.

2. Deposit- Upon receipt of an acceptance letter, a non-refundable deposit in the amount of one month's tuition, 10% of the total, is required to reserve your place in the PrePrimary class. If you plan to pay monthly, the deposit is applied as the last month's tuition payment.

3. Annual Tuition

Full Day 8:30am – 2:45pm

5 days per week	\$7460 (hot lunch included)
4 days per week	\$6,810 (hot lunch included)

Partial Day 8:45am – 12:15pm

5 days per week	\$5,010
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After School Program 3-5pm

	<i>Annually</i>	<i>Monthly Sept – May</i>
5 days per week	\$1,740	\$193.34
4 days per week	\$1,500	\$ 166.67
3 days per week	\$1,250	\$138.89
2 days per week	\$980	\$108.89
1 day per week	\$630	\$70.00

Drop in charge DAILY	\$17.50
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***Early Arrival beginning at 8:00am
Offered free of charge for those enrolled in full time after school program***

Drop In Charge	\$4 per day
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PAYMENT OPTIONS

- a) One cheque for the full amount dated no later than August 15.
- b) Two cheques, each for one-half of the total tuition, dated August 15 and January 15.
- c) Nine cheques, each one-ninth of the total tuition. Cheques are post-dated for the 15th of each month beginning August through April. (There is no 10th cheque, because of the deposit.) All cheques must be submitted at registration, which takes place in June.
- d) Automatic Withdrawal – please provide a voided cheque

Notes: A sibling discount of 10% will be allowed on a second child's tuition, 15% on a third child and 20% on a fourth or more.

Accounts thirty days or more in arrears will be charged interest at a rate of 1% per month (12% annually): ninety days will result in dismissal.

N.S.F. cheques are subject to a \$15 penalty per cheque.

Withdrawal- Tuition refunds or other reimbursements will not be made for absences. In the event of withdrawal, payment of tuition to cover a period 3 months from the date of written notice of withdrawal is required. If a student is expelled, the current month's tuition is forfeited.